



Minutes of Annual General Meeting

6:30 p.m., June 15, 2021, virtually (MicroSoft Teams)

Meeting started at 6:35 pm

Voting members Present: Pat Lenz, Patti Field, Theresa McDougald, Peter Giordano, Carolyn Boerboom, Frank Boerboom, Eva Evans, Marg Beach, Lorraine Cook, Mary Risi, Joan Chesney, Pat Matthews

Regrets: Peter Albano (technical difficulties), Paul Reansbury, Rob Panko, Doreen Robinson, Marg Craftchick

Non-voting members present: Rob Campbell, Jeanette Lee, Monique Morrey, Kristine Paul, Mark Renzetti

Non-voting member regrets: Lorraine Good

Opening prayer, Mission/Values were lead by Carolyn and Frank Boerboom. Carolyn started with a Summer Blessing.

Welcome by Pat Lenz. Pat went over relevant excerpts from the Bylaws of SSVP Brant, as noted below:

Bylaws of SSVP Brant:

"32. ANNUAL MEETINGS - The Annual Meeting of the Corporation shall be held within 240 days following the fiscal year end on such date and at such place as the President and Directors may determine.

The Annual General Meeting shall be held for the purpose of:

- *receiving the annual report,*
- *considering the financial review statements;*
- *appointment of accountants, if required;*
- *ratification of acts;*
- *appointment of the Board of Directors;*
- *confirmation and empowerment of the appointment of the Board of Directors for the coming year;*
- *any transaction of other business as may properly be brought before the meeting.*

32.1 Voting Members: (Annual General Meeting)

Voting Members, of the Corporation, are those certain members of the Corporation, being:

- a) all the Conference presidents;*
- b) all the Conference designates;*
- c) officers (Except as noted in article 14 herein);*
- d) the President of the Corporation, or his or her Designate as chairperson of the meeting*
- only when a deciding vote is required."

- **Approval of Agenda**

Motion, that the agenda be approved. Moved by Theresa McDougald and Seconded by Frank Boerboom. Motion passed.

- **Approval of Minutes**

Motion that the minutes of the previous Annual General Meeting held June 23, 2020 be approved as issued. Moved by Frank Boerboom and Seconded by Lorraine Cook. Motion passed.

- **Approval of the Actions of the Board**

Motion that the Actions of the Board be approved in That all Bylaws, Resolutions, Contracts, Acts and Proceedings of the Board of Directors of the Corporation enacted, passed, made, done, or taken since the last Annual Meeting of the Voting Members of the Corporation as set for or referred to in the minutes of the meetings and Resolutions of the Board of Directors in the Minutes and Record Book of the Corporation or in the Financial Statements of the Corporation are hereby, ratified and confirmed. Moved by Patti Field and Seconded by Marg Beach. Motion passed.

- **Annual Report**

Pat Lenz reviewed the President's Report including the Particular Council Report of the Activities of 2020 to the Membership, and activities in line with the SSVP Brant Strategic Plan 2017-2021, derived from that of SSVP Canada and SSVP Ontario and adopted in 2018. These reports were distributed with the agenda package and will be included in the minutes package. Pat emphasized that the past five years have been so successful due to the outstanding team work.

- **Review Engagement Report/Status of Bill 85 - Frank Boerboom -**

- *A bill containing these amendments, formerly known as Bill 85, was introduced in 2013 but died when the 2014 provincial election was called.*
- *The government is fully committed to bringing ONCA into force at the earliest opportunity and will provide the sector with at least 24 months' notice before proclamation. Existing corporations will have a three-year transition period once ONCA is in force and assistance will be available to ensure a smooth transition to implementation.*

- *Until such time as this Act is mandatory by law we do not need to have a Review Engagement Report completed by an outside accounting firm.*
- *Continued delay for ONCA - On December 31, 2019, the Ministry of Government and Consumer Services updated their website that ONCA will not be proclaimed in early 2020.*
- *Frank mentioned that this had now been extended to December 2021 and that, IF it is proclaimed, there may be a request for a review engagement or audit.*

- *** Notice to Reader re Financial Statements as of December 31, 2020**

Frank presented the December 31, 2020 Financial Statements, as prepared by Millards Chartered Professional Accountants, with his notes below.

Income statement:

- The Thrift store was closed from March 15 to July 14, 2020 and reopened for the balance of the year on a reduced schedule which resulted in a drop in revenues from prior years.
- The Thrift store was still able to generate a cash surplus of \$47,110 and after groceries and bed program expenses administered through the store, a surplus of \$30,398.
- Particular Council revenues were very close to the original budget of \$73,200. The Capital campaign donations were down from previous year however on budget for current year, as the campaign winds down. Virtually all commitments made by donors in the past are being honoured.
- Due to COVID, expenses were down, mainly by holding off on any discretionary and new charitable works.
- We were able to maintain charitable works from prior years such as Soup for the Souls, Christmas Baskets and Twinning at the same levels.
- Particular Council also achieved a cash surplus, resulting in an overall cash surplus of \$62,598.

Balance sheet:

- The cash positions in the store and Particular Council were actually a little higher than expected as the surplus was not used to pay down the full \$100,000 debt as planned or move \$25,000 to the capital reserve as planned. It was decided to stay as liquid as possible due to the uncertainty of COVID.
- Fortunately, on August 31, 2020, the Diocese extended the interest free period on loan #1 for an additional two years, to August 31, 2022. This support is greatly appreciated.

Notes to Financial statements:

- Note 1 - Floor scrubber was added to Fixtures and Equipment at a cost of \$6,756.
- Note 2 - No advances were made to the reserve account held at the Diocese as mentioned earlier.
- Note 3 - Details of Diocese loans including interest free period extended to Aug 31/22 on loan #1.

Motion that the Financial Statements for year ending December 31, 2020 be accepted as presented. Moved by Theresa McDougald and seconded by Pat Matthews. Motion passed.

- **Appointment of accountants for 2021**

Motion that the accounting firm of Millards Chartered Professional Accountants be appointed as accountants for the year ending December 31, 2021. Moved by Frank Boerboom and seconded by Pat Matthews. Motion passed.

- *** Review of the Budget for 2021-**

Pat L advised that the original 2021 budget has not been reviewed/revised despite the Covid complications because:

1. Such a review, conducted in 2020, indicated that Council financial status could withstand significant impact.
2. The 2021 budget included primarily fixed expenses with minimal discretionary spending.
3. Continuing uncertainty would not allow for accurate revised projections.

Frank reported that the Budget for 2021 was passed at Council in January of 2021. Because of Covid complications, the store opening and closing numerous times, even though the budget will be hard to follow, Frank predicts that we will be in good shape by December 2021.

A motion that the current Council be approved and empowered to act until June 30, 2021. Moved by Patti Field and seconded by Marg Beach. Motion passed.

- Introduction of members of next Particular Council of Brant - President-elect Rob Campbell displayed the list of the new SSVP Brant Particular council for 2021-2022 (attached). He mentioned that there were only two members changing their positions within SSVP and thanked all who are returning to their posts. The position of VP (conferences) will be filled after Rob has the opportunity to meet individually with conference presidents to determine how he/Council can best support the conferences.

A motion that the incoming Council be approved and empowered to act from July 1, 2021 until the next SSVP Brant Annual General Meeting. Moved by Lorraine Cook and seconded by Frank Boerboom. Motion passed.

Closing Prayer - Carolyn and Frank led us in the Closing Prayer. Lorraine Cook asked that we pray for peace and reconciliation for the Indigenous Community for the hundreds of souls that have been lost. Pat Lenz asked that we keep all the store volunteers in our prayers as they come back to service.

Meeting was adjourned at 7:45pm

Pat Lenz, President

Eva Evans, Secretary